

VIDEO AND AUDIO SURVEILLANCE ON SCHOOL PROPERTY/SCHOOL TRANSPORTATION

The **Shaker Regional School Board (SRSB)** authorizes the use of video and/or audio surveillance devices on or off **Shaker Regional School District (SRSD)** property to ensure the health, welfare, and safety of all staff, students, and visitors and to safeguard **SRSD** buildings, grounds, and equipment.¹ The Superintendent shall approve appropriate locations for surveillance devices. Placement of the video cameras will be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in bathrooms or locker rooms.

Recordings may be viewed, for discipline and evaluation purposes, only by the following persons and only after expressly authorized by the Superintendent:

- Superintendent or designee
- Building Administrators
- Law Enforcement Officers
- Transportation Contractor Official

Signs may be posted on school buildings to notify students, staff and visitors that video cameras may be in use. At the Superintendent's discretion, parents and students may also be notified through the student handbook. Students will be responsible for any violations of school rules caught on tape by cameras.

Videos containing evidence of a violation of student conduct rules and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or applicable law. Any release or viewing of the video will be in accordance with the law.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

The Superintendent is authorized to contact the District's attorney for a full legal opinion relative in the event of such an occurrence.

If disciplinary action² is taken as a result of a video/audio recording, the parent/guardian may request, in writing within 5 days, to review the recording with the appropriate school personnel only if students other than their own are not present in the video.

In the event a recording from a video or audio surveillance device contains evidence of wrongdoing, be it a crime or violation of school conduct policies³ that could result in discipline, the actual, original recording will be removed from service and not re-used for

¹ NH RSA 189:6-a

² NH RSA 189:9-a

³ SRSD Policy JIC

1 a period of not less than 3 years following the incident in question. Should the recording
2 be confiscated by prosecutorial authorities as evidence in a crime, the **SRSD** shall take
3 all steps possible to arrange for a certified copy to be retained by the **SRSD**.
4
5 The Superintendent shall notify staff, students, and parents through handbooks that
6 video and/or audio surveillance may occur on **SRSD** property. A notice will also be
7 posted on all buses indicating the use of video and/or audio surveillance.
8
9 The **SRSD** shall comply with all applicable state and federal laws related to record
10 maintenance, record retention and privacy.⁴

⁴ SRSD Policy JRA